



City of Okmulgee Certificate of Occupancy Application

111 E 4th Street * PO Box 250 * Okmulgee, OK 74447 * Tele: (918) 756-4060 * Fax: (918) 758-1122

**Please enter all information. Incomplete forms will not be processed. Fee: \$100
After the completion of this form an inspection will be scheduled
for the Building Official and Fire Chief to review the property.**

Name of Applicant: _____

Applicant's Mailing Address: _____

Applicant's Phone: _____

Name of Business: _____

Business Location: _____

Business Phone: _____

Are you the owner of the property? YES NO If you are not please provide the following information.

Name of Property Owner: _____

Property Owner Mailing Address: _____

Property Owner Phone: _____

Sales Tax ID Number: _____

The following documentation will be required to be provided before a Certificate of Occupancy is issued.
All businesses participating in retail sales – Sales Tax Permit
All businesses considered a restaurant – County Health Inspection Report
All businesses selling/serving alcohol – ABLE License

I have read and understand the application conditions on this form.

Signature

Date