



GIVE 24 HOURS NOTICE FOR INSPECTIONS  
 PLANS MUST BE ON JOB BEFORE INSPECTIONS WILL BE MADE  
 AT LEAST (1) INSPECTION EVERY 90 DAYS OR PERMIT EXPIRES

INSPECTIONS PERFORMED FOR 9:00A.M.- 4:00P.M.  
 CALL (918) 758-1105 FOR INSPECTIONS.  
 YOU MUST PROVIDE THE PERMIT NUMBER.

P.O. Box 250  
 111 E. 4<sup>th</sup> Street  
 Okmulgee, OK

Phone:918-758-1105  
 Fax:918-758-1176

**PERMANENT SIGN PERMIT**

Date : \_\_\_\_\_ PERMIT # \_\_\_\_\_

SIGN ADDRESS: \_\_\_\_\_

NAME OF BUSINESS: \_\_\_\_\_

NAME OF PROPERTY OWNER WHERE SIGN IS TO BE ERECTED: \_\_\_\_\_

PROPERTY OWNER'S ADDRESS: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ ADDITION: \_\_\_\_\_

NAME OF APPLICANT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

NAME OF CONTRACTOR: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: \_\_\_\_\_

ZONING DISTRICT: \_\_\_\_\_ BOARD OF ADJUSTMENT NO.: \_\_\_\_\_

MATERIALS USED ON SIGN: \_\_\_\_\_

SIGN LIGHTED:  YES  NO ESTIMATED COST: \_\_\_\_\_

NEW SIGN DIMENSIONS: \_\_\_\_\_ SQUARE FOOTAGE: \_\_\_\_\_

DIMENSIONS OF ANY REMAINING SIGNS ON THE PROPERTY: \_\_\_\_\_

SIGN LOCATION:  GRADE  BUILDING PROJECTION  POLE  
 STREET OVERHANG  ROOFTOP

- PLEASE ATTACH:**
- 1 SET OF PLANS DRAWINGS, SPECIFICATIONS AND SURVEY WITH SIGN LOCATION.
  - WRITTEN CONSENT OF REAL ESTATE OWNERS OR LESSEE OF THE PREMISES UPON WHICH THE SIGN IS TO BE ERECTED, IF NOT THE SAME.
  - MARKED PLAINLY: NAME, PERSON, FIRM, CORPORATION OWNING, ERECTING, MAINTAINING OPERATION OF SIGN, METHOD AND LOCATION OF THIS IDENTIFICATION SHALL APPEAR ON PLANS AND WITH SPECIFICATIONS FILED WITH THE BUILDING OFFICIAL.
  - ELECTRICAL SERVICE SHALL COMPLY WITH REQUIREMENTS OF THE NATIONAL ELECTRIC CODE.

PERMIT FEE: \_\_\_\_\_  
 ADMIN FEE: \$10.50  
 OKUBC FEE: \$4.00  
 TOTAL: \_\_\_\_\_

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

ZONING SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

BUILDING OFFICIAL SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

FOUNDATION &/OR LOCATION INSPECTION BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 ELECTRICAL INSPECTION BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
 FINAL INSPECTION BY: \_\_\_\_\_ DATE: \_\_\_\_\_



## City of Okmulgee

111 East 4th \* PO Box 250

Okmulgee, OK 74447

Phone: (918) 758-1105 \* Fax: (918) 758-1176

THE APPLICANT DOES HEREBY CERTIFY THAT ALL INFORMATION SUBMITTED FOR HE APPLICATION IS TRUE AND CORRECT. THE APPLICANT FURTHER REQUESTS THAT A BUILDING PERMIT BE ISSUED ON THE BASIS OF AND SUBJECT TO THE HEREIN SET FORTH INFORMATION AS SUPPLEMENTED BE HERewith SUBMITTED PLANS AND SPECIFICATIONS, WITH THE UNDERSTANDING THAT ALL PERTINENT CODES AND REQUIREMENTS SHALL BE COMPLIED WITH WHETHER SPECIFIED IN THIS APPLICATION AND ACCOMPANYING PLANS AND SPECIFICATIONS OR NOT.

\_\_\_\_\_  
APPLICANTS SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ZONING

\_\_\_\_\_  
DATE

\_\_\_\_\_  
PUBLIC WORKS DIRECTOR

\_\_\_\_\_  
DATE

\_\_\_\_\_  
FIRE MARSHALL

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BUILDING OFFICIAL

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BUILDING CONTRACTOR:

\_\_\_\_\_  
PHONE:

\_\_\_\_\_  
PLUMBING CONTRACTOR:

\_\_\_\_\_  
PHONE:

\_\_\_\_\_  
ELECTRICAL CONTRACTOR:

\_\_\_\_\_  
PHONE:

\_\_\_\_\_  
MECHANICAL CONTRACTOR:

\_\_\_\_\_  
PHONE:

\_\_\_\_\_  
SUPERINTENDENT:

\_\_\_\_\_  
PHONE:

\_\_\_\_\_  
SPECIAL INSPECTIONS:

\_\_\_\_\_  
PHONE:

